

Submit form by email to MQA.QualifiedSupervisor@flhealth.gov,
fax (850) 413-6982 or mail to:

Board of Clinical Social Work, Marriage and Family Therapy,
and Mental Health Counseling
4052 Bald Cypress Way Bin C-08
Tallahassee, FL 32399-3258



REQUIREMENTS FOR QUALIFIED SUPERVISORS

Effective, February 1, 2000, any individual serving in the capacity of a qualified supervisor for registered interns in Florida must have completed training in supervision as defined by Rule Chapter 64B4, F.A.C. **Review Rule 64B4-11.007, 21.007 and 31.007, Florida Administrative Code to determine if you qualify to provide supervision. PLEASE NOTE: THE SUPERVISORY TRAINING REQUIREMENT MUST BE MET SUBSEQUENT TO LICENSURE.**

To become a qualified supervisor for clinical social work, marriage and family therapy and/or mental health counseling, complete the following 3 steps (step 2 is optional):

1. Complete the qualified supervisor affirmation statement on page 3.
2. Complete the education verification on page 4, if you want to supervise another profession in addition to the one you are licensed in.
3. **Fax, mail, or email the completed form(s), supervisory training documentation (and transcripts and course descriptions if you are also completing page 4) to: (850) 413-6982 or MQA.QualifiedSupervisor@flhealth.gov.** Once the Board office has determined that you meet the requirements as a qualified supervisor, your licensure screen on the computer system will be updated to reflect that you are a Qualified Supervisor approved by the Board of CSW/MFT/MHC. The computer licensure screen may be accessed through the license look-up screen on the Department of Health's website: <http://www.doh.state.fl.us/mqa/491>

Training and experience required of supervisors of:

Clinical Social Work Interns – *One of the following:*

- A graduate level academic course in supervision **or**
- A continuing education course in supervisory training which meets the requirements of rule 64B4-6.0025 **or**
- An AAMFT Approved Supervisor **or**
- A post-graduate training course for field instructors in clinical social work **and**
- Four (4) years of clinical social work experience, 2 years of which can be earned during a post-masters clinical internship.

****If you are not a LCSW, in order to supervise registered clinical social work interns, you will also need to provide documentation (see page 4) that you have completed a minimum of nine semester or twelve quarter hours of graduate level coursework from an accredited school of social work. The coursework must relate to three (3) of the following six areas of content: human behavior and social environment I and/or II, social work practice theories, models of**

the social work practice, advanced social work practice, or ethical issues in contemporary social work practice.

Marriage & Family Therapy Interns — *One of the following:*

- A graduate level academic course in supervision **or**
- A continuing education course in supervisory training which meets the requirements of 64B4-6.0025 **or**
- An AAMFT Approved Supervisor **and**
- Five (5) years of clinical experience in marriage & family therapy, 2 years of which may be earned during a post-masters clinical internship.

****If you are not a LMFT, in order to supervise registered marriage and family therapy interns, you will also need to provide documentation (see page 4) that you have completed a minimum of 6 semester or 8 quarter hours of graduate coursework in marriage and family systemic theories and techniques from an accredited university.**

Mental Health Counseling Interns— *One of the following:*

- A graduate level academic course in supervision **or**
- A continuing education course in supervisory training which meets the requirements of rule 64B4-6.0025 **or**
- An Approved Clinical Supervisor (ACS) by the Center for Credentialing and Education, Inc. (CCE) **or**
- An AAMFT Approved Supervisors **or**
- A post-graduate training course for field instructors in clinical social work **and**
- Five (5) years of clinical experience in mental health counseling, 2 years of which can be earned during a post-masters clinical internship.

****If you are not a LMHC, in order to supervise registered mental health counselor interns, you will also need to provide documentation (see page 4) that you have completed a three semester or four quarter hour graduate level course in three of the following six content areas: counseling theories, counseling practice, assessment, career counseling, substance abuse, or legal, ethical and professional standards from a clinical counseling program in an institution fully accredited by an accrediting body recognized by the Council for Higher Education Accreditation and/or the U.S. Department of Education. (Coursework from an accredited school of social work does not meet this requirement).**

OR

If you are licensed as a psychologist in Florida or in the state where the supervision took place and completed a minimum of three years of experience providing psychotherapy, consisting of a minimum of 750 hours of direct client contact per year.

PLEASE NOTE: Any licensee who has had his or her clinical social work, marriage and family therapy, or mental health counseling license or any other license to practice psychotherapy, disciplined by any jurisdiction within the last ten (10) years must provide documentation that they have satisfactorily completed all the conditions of their discipline or they shall not be eligible or allowed to serve as a qualified supervisor.

Contact your professional association if you wish to indicate your availability as a clinical supervisor and request that you be included on their list of available clinical supervisors.

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QUALIFIED SUPERVISOR AFFIRMATION STATEMENT

Name: _____

Mailing Address: _____

Check Box if this is a New Address

Work Telephone Number: _____ County: _____

E-Mail Address _____

FOR THE FOLLOWING PROFESSION(S) LIST YOUR LICENSE AND/OR CERTIFICATION NUMBER AND THE YEAR ISSUED TO YOU		
YEAR OF LICENSURE	LICENSURE TITLE	LICENSE NO.
	Licensed Clinical Social Worker	
	Licensed Marriage and Family Therapist	
	Licensed Mental Health Counselor	
	Psychologist – must meet the requirements of 64B4-31.007(1)(d) FAC (provide graduate degree transcripts)	
	AAMFT Approved Supervisor (provide copy of certification)	
	Approved Clinical Supervisor (ACS) by the Center for Credentialing and Education, Inc. (CCE) (provide copy of certification)	

How many years of post-master’s clinical experience do you have?

(Two of the year’s may be earned while you completed the supervised experience-the remaining must be earned **post-licensure**). _____

Date you completed **one** of the following (**training/supervisor status must be subsequent to licensure**):
Attach copies of certificate or transcript.

- A graduate course in supervision training _____
- A continuing education course in supervision training _____
- AAMFT Approved Supervisor status _____
- ACS by the Center for Credentialing and Education, Inc.(CCE) _____
- A post-graduate course for CSW field instructors _____

I hereby certify that the information provided in this Qualified Supervisor Affirmation Statement is true and correct. I also understand that Chapter 491.009(1)(i), F.S., provides disciplinary action for making or filing a false report to the Board.

 Qualified Supervisors Signature

 Date

EDUCATION VERIFICATION TO SUPERVISE OTHER PROFESSIONS

Input your course information for each profession you wish to supervise. Include course descriptions if the name of your course is different from the name of the required coursework.

To supervise a **social work intern**, a LMFT or LMHC must demonstrate that they have completed nine semester or twelve quarter hours of course work in social work theories and techniques obtained within an accredited graduate school of social work. The hours must relate to three of the six content areas shown below. (A copy of your transcript must be attached)

REQUIRED COURSEWORK	COURSE NUMBER	COURSE TITLE	CREDIT HOURS
Human behavior and social environment I			
Human behavior and social environment II			
Social work practice theories			
Models of the social work practice			
Advanced social work practice			
Ethical issues in contemporary social work practice			

To supervise a **marriage and family therapy intern**, a LCSW or LMHC must demonstrate that they have completed six semester or eight quarter hours of graduate level coursework in marriage and family therapy systemic theories and techniques from an accredited university. (A copy of your transcript must be attached).

REQUIRED COURSEWORK	COURSE NUMBER	COURSE TITLE	CREDIT HOURS
Marriage and family therapy systemic theories/techniques			
Marriage and family therapy systemic theories/techniques			

To supervise a **mental health counselor intern**, a LCSW or LMFT must demonstrate that they have completed three semester or four quarter hours of graduate level coursework in three of the following six content areas from a clinical counseling program in an institution fully accredited by an accrediting body recognized by the Council for Higher Education Accreditation and/or the U.S. Department of Education. **(An accredited school of social work does not meet this requirement).** (A copy of your transcript must be attached)

REQUIRED COURSEWORK	COURSE NUMBER	COURSE TITLE	CREDIT HOURS
Counseling theories			
Counseling practice			
Assessment			
Career counseling			
Substance abuse			
Legal, ethical and professional standards			