

**Board of Clinical Social Work, Marriage and Family Therapy,
and Mental Health Counseling**

GENERAL BUSINESS MEETING MINUTES

**November 2, 2017
8:00 a.m.**

**Rosen Plaza Hotel
9700 International Drive
Orlando, Florida 32819
(407) 996-9700**

CALL TO ORDER

The meeting was called to order on Thursday, November 2, 2017 at 8:01 a.m. EST by Ms. Bolhouse, Chair.

ROLL CALL

Those present for all or part of the meeting included the following:

Members present:

Ms. Lisa Bolhouse, LCSW, Chair
Ms. Jamie Buller, LCSW, Vice-Chair
Dr. Denny Cecil-Van Den Heuvel, PhD, LMFT
Ms. Susan Gillespy, LMFT
Dr. William Day, PhD, LMHC
Ms. Helen Douglas, RDH

Staff present:

Deborah Loucks, Board Counsel
Elana Jones, Prosecutor
John Wilson, Prosecutor
Jennifer Wenhold, Executive Director
Abigail Chapman, Regulatory Supervisor
Court Reporter: Cindy Green, American
Court Reporting

WELCOME

Ms. Bolhouse welcomed students from Rollins College, University of Florida and South University.

I. APPROVAL OF MINUTES

A. August 10, 2017 General Business Meeting Minutes

The minutes of the August 10, 2017 general business meeting were reviewed and the following action was taken by the Board:

Motion: to approve by Ms. Buller.
Second: by Dr. Cecil-Van Den Heuvel.
Vote: unanimous.

II. DISCIPLINARY PROCEEDINGS

Informal Hearing

A. Cristina Isabel Alonso, LCSW, Case No. 2015-19914

(PCP: Gillespy, Douglas, Gray)
Represented by Counsel

Ms. Alonso was not present nor represented by counsel at the meeting. An administrative complaint filed October 10, 2016 alleged violation of s. 491.009(1)(w), F.S., through a violation of s. 456.072(1)(II), F.S., by being convicted of a crime related to health care fraud.

Ms. Gillespy and Ms. Douglas were recused due to participation on the probable cause panel. Following review, the Board took the following action:

Motion: by Dr. Cecil-Van Den Heuvel to deny the request for continuance based on a concern for the welfare of the public at large.

Second: by Ms. Buller.

Vote: unanimous.

Motion: by Dr. Day to grant the waiver of appearance.

Second: by Ms. Buller.

Vote: unanimous.

Motion: by Ms. Buller to find that the material facts as alleged in the administrative complaint are not in dispute and to adopt the findings of fact as set forth in the administrative complaint as the findings of fact of the Board.

Second: by Dr. Cecil-Van Den Heuvel.

Vote: unanimous.

Motion: by Ms. Buller to adopt the allegations of law in the administrative complaint as the Board's conclusions of law.

Second: by Dr. Cecil-Van Den Heuvel.

Vote: unanimous.

Motion: by Ms. Buller to adopt the materials under Tab A and any addendum materials into evidence in this proceeding.

Second: by Dr. Cecil-Van Den Heuvel.

Vote: unanimous.

Motion: by Ms. Buller to find the respondent in violation of Florida Statutes as charged in the administrative complaint.

Second: by Dr. Cecil-Van Den Heuvel.

Vote: unanimous.

The Department's recommendation is revocation of licensure.

Motion: by Ms. Buller to accept the Department's recommendation.

Second: by Dr. Cecil-Van Den Heuvel.

Vote: unanimous.

A motion to assess costs in the amount of \$306.58 was presented to the Board. Following discussion, the Board took the following action.

Motion: by Dr. Day to waive the assessed costs.

Second: by Dr. Cecil-Van Den Heuvel.

Vote: unanimous.

Determination of Waiver - Informal Hearing

B. Lourdes Mora, LMHC, Case No. 2015-23368

(PCP: Gillespy, Douglas, Gray) Pro Se

Ms. Mora was not present and was not represented by counsel. An administrative complaint filed October 10, 2016 alleged violation of s. 491.009(1)(w), F.S., through a violation of s. 456.072(1)(II), F.S., by pleading guilty to a crime related to health care fraud.

Ms. Gillespy and Ms. Douglas were recused due to participation on the probable cause panel. Following review, the Board took the following action:

Motion: by Ms. Buller to find that the respondent was properly served and has waived her right to a formal hearing.

Second: by Dr. Cecil-Van Den Heuvel.

Vote: unanimous.

Motion: by Ms. Buller to find that the material facts as alleged in the administrative complaint are not in dispute and to adopt the findings of fact as set forth in the administrative complaint as the findings of fact of the Board.

Second: by Dr. Cecil-Van Den Heuvel.

Vote: unanimous.

Motion: by Ms. Buller to adopt the allegations of law in the administrative complaint as the Board's conclusions of law.

Second: by Dr. Cecil-Van Den Heuvel.

Vote: unanimous.

Motion: by Dr. Day to adopt the materials under Tab B and any addendum materials into evidence in this proceeding.

Second: by Ms. Buller.

Vote: unanimous.

Motion: by Ms. Buller to find the respondent in violation of Florida Statutes as charged in the administrative complaint.

Second: by Dr. Cecil-Van Den Heuvel.

Vote: unanimous.

The Department's recommendation is revocation of licensure.

Motion: by Ms. Buller to accept the Department's recommendation.

Second: by Dr. Cecil-Van Den Heuvel.

Vote: unanimous.

A motion to assess costs in the amount of \$1,209.49 was presented to the Board. Following discussion, the Board took the following action.

Motion: by Dr. Day to waive costs presented to the Board.

Second: by Dr. Cecil-Van Den Heuvel.

Vote: unanimous.

Voluntary Relinquishment

C. Valerie Patrece Jackson, LMHC, Case No. 2016-19060

(Probable Cause Waived) Pro Se

Ms. Jackson was not present nor represented by counsel. The investigative file alleges that respondent pled nolo contendere to criminal use of personal identification information and Medicaid provider fraud.

Probable cause was waived so no board members were recused. A voluntary relinquishment of license was presented to the Board. Following review, the Board took the following action:

Motion: by Ms. Buller to accept the voluntary relinquishment of licensure.
Second: by Dr. Cecil-Van Den Heuvel.
Vote: unanimous.

D. Kwanya M. Toussaint-Sanders, LMHC, Case No. 2016-19057

(Probable Cause Waived) Pro Se

Ms. Toussaint-Sanders was not present nor represented by counsel. Respondent was charged with billing Medicaid for psychosocial services that were not rendered or authorized.

Probable cause was waived so no board members were recused. A voluntary relinquishment of license was presented to the Board. Following review, the Board took the following action:

Motion: by Ms. Buller to accept the voluntary relinquishment of licensure.
Second: by Ms. Douglas.
Vote: unanimous.

RECOMMENDED ORDER

**E. Kathryn Lee Friedman, LMHC, DOAH Case No. 16-6322PL
DOH Case No. 2014-08875**

Represented by Counsel (PCP: Macomber, Day, Sherrard)

Dr. Day was recused due to participation on the probable cause panel. Dr. Cecil-Van Den Heuvel recused herself.

A motion for continuance was received from the respondent. A response in opposition to respondent's motion for continuance was received from the Department's prosecutor. Following discussion, the Board took the following action:

Motion: by Ms. Douglas to deny the request for continuance based on a previous continuance allowance by the Board and concern for the welfare of the public at large.
Second: by Ms. Buller.
Vote: unanimous.

Ms. Friedman was not present nor represented by counsel. An administrative complaint filed February 12, 2015 alleged violation of s. 491.009(1)(r), F.S., failing to meet minimum standards by soliciting her client to help her financially and by borrowing funds.

The Department referred the matter to the Division of Administrative Hearings. The Administrative Law Judge recommended that the Board of Clinical Social Work, Marriage and Family Therapy, and Mental Health Counseling enter a final order revoking her license to practice as a mental health counselor.

The respondent filed exceptions to the Recommended Order. After hearing from the Department, the following action was taken based on the written statements submitted:

Motion: by Ms. Buller to strike information indicated by Ms. Loucks on Bates 460 from Exception 1 as not part of the record.
Second: by Ms. Douglas.
Vote: unanimous.

Motion: by Ms. Buller to deny Exception 1 on grounds of the Board's inability to reweigh the evidence, judge the credibility of witnesses, and there is competent substantial

evidence in the record to support the findings of fact by the Administrative Law Judge.

Second: by Ms. Douglas.

Vote: unanimous.

Motion: by Ms. Buller to deny Exception 2 on grounds of the Board's inability to reweigh the evidence, judge the credibility of witnesses, and there is competent substantial evidence in the record to support the findings of fact by the Administrative Law Judge.

Second: by Ms. Douglas.

Vote: unanimous.

Motion: by Ms. Buller to deny Exception 3 on grounds of the Board's inability to reweigh the evidence, judge the credibility of witnesses, and there is competent substantial evidence in the record to support the findings of fact by the Administrative Law Judge.

Second: by Ms. Douglas.

Vote: unanimous.

Motion: by Ms. Buller to deny Exception 4 on grounds of the Board's inability to reweigh the evidence, judge the credibility of witnesses, and there is competent substantial evidence in the record to support the findings of fact by the Administrative Law Judge.

Second: by Ms. Douglas.

Vote: unanimous.

Motion: by Ms. Buller to deny Exception 5 on grounds of the Board's inability to reweigh the evidence, judge the credibility of witnesses, and there is competent substantial evidence in the record to support the findings of fact by the Administrative Law Judge.

Second: by Ms. Douglas.

Vote: unanimous.

Motion: by Ms. Buller to deny Exception 6 on grounds of the Board's inability to reweigh the evidence, judge the credibility of witnesses, and there is competent substantial evidence in the record to support the findings of fact by the Administrative Law Judge.

Second: by Ms. Gillespy.

Vote: unanimous.

Motion: by Ms. Buller to strike information indicated by Ms. Loucks on Bates 462 from Exception 7 as not part of the record.

Second: by Ms. Douglas.

Vote: unanimous.

Motion: by Ms. Buller to deny Exception 7 on grounds of the Board's inability to reweigh the evidence, judge the credibility of witnesses, and there is competent substantial evidence in the record to support the findings of fact by the Administrative Law Judge.

Second: by Ms. Douglas.

Vote: unanimous.

Motion: by Ms. Buller to deny Exception 8 on grounds of the Board's inability to reweigh the

evidence, judge the credibility of witnesses, and there is competent substantial evidence in the record to support the findings of fact by the Administrative Law Judge.

Second: by Ms. Gillespy.

Vote: unanimous.

Motion: by Ms. Buller to strike information in paragraph 21 indicated by Ms. Loucks from Exception 9 as not part of the record.

Second: by Ms. Douglas.

Vote: unanimous.

Motion: by Ms. Buller to deny Exception 9 on grounds of the Board's inability to reweigh the evidence, judge the credibility of witnesses, and there is competent substantial evidence in the record to support the findings of fact by the Administrative Law Judge.

Second: by Ms. Gillespy.

Vote: unanimous.

Following discussion, the Board took the following action regarding the Recommended Order:

Motion: by Ms. Buller to adopt the findings of fact in the Recommended Order.

Second: by Ms. Douglas.

Vote: unanimous.

Motion: by Ms. Buller to adopt the conclusions of law in the Recommended Order.

Second: by Ms. Douglas.

Vote: unanimous.

The Administrative Law Judge recommended that the Board of Clinical Social Work, Marriage and Family Therapy, and Mental Health Counseling enter a final order revoking her license to practice as a mental health counselor.

Motion: by Ms. Buller to accept the Administrative Law Judge's recommended penalty of revocation of licensure.

Second: by Ms. Douglas.

Vote: unanimous.

A motion to assess costs in the amount of \$45,389.29 to be paid within 180 days from the filing of the Final Order, as of July 3, 2017 was presented to the Board. Following discussion, the Board took the following action.

Motion: by Ms. Buller to accept the Department's recommendation as stated with imposition of costs in the amount of \$45,389.29 to be paid within 180 days of entry of the final order.

Second: by Ms. Gillespy.

Vote: unanimous.

F. Amber Michelle Ray, Registered MHC Intern, Case No. 2016-19985

(PCP: Barlow, Day, Gray) Pro Se

Ms. Ray was not present and was not represented by counsel. This case was presented to the Board at their August 10, 2017 meeting and the Board voted to revoke her license. A motion to assess costs was reviewed and following discussion, Ms. Jones requested to bifurcate the costs motion and bring the motion back at the next meeting.

An amended motion to assess costs in the amount of \$1,181.49 was presented to the Board. Following discussion, the Board took the following action.

Motion: by Ms. Buller to accept the Department's recommendation as stated with imposition of costs in the amount of \$1,181.49 to be paid within 180 days of entry of the final order.

Second: by Ms. Gillespy.

Vote: unanimous.

III. PROSECUTION SERVICES REPORT

A. John Wilson, Assistant General Counsel

Mr. Wilson introduced himself as the new manager for the Allied Health Unit with Prosecution Services. He provided information on the efforts to address the Board's concerns with supervision and intern requirement investigations. Mr. Wilson provided an update on the inventory of cases pending resolution.

Motion: by Ms. Buller to allow the Department to continue the prosecution of cases older than one year.

Second: by Ms. Gillespy.

Vote: unanimous.

IV. PETITION FOR VARIANCE OR WAIVER OF RULE

A. Jennifer K. Cassidy, Rule 64B4-3.005, F.A.C.

Ms. Cassidy was present and was not represented by counsel. Ms. Cassidy is requesting a variance or waiver of rule 64B4-3.005, F.A.C., regarding the course content documentation to verify she has met the course work requirements for licensure as a marriage and family therapist. Dr. Cecil-Van Den Heuvel reviewed the transcript submitted by Ms. Cassidy and stated her opinion that Ms. Cassidy is either deficient 3 semester or 4 quarter hours in human sexuality or substance abuse.

Following review and discussion, the Board took the following action:

Motion: by Dr. Cecil-Van Den Heuvel to deny the Petition based on not meeting the intent of the application of Rule 64B4-3.005, F.A.C., and violating the principles of fairness as the application of the Rule does not affect her substantially different from any other person in similar circumstance.

Second: by Ms. Gillespy.

Vote: unanimous.

Motion: by Dr. Cecil-Van Den Heuvel for Ms. Cassidy to take 3 semester hours or 4 quarter hours in either human sexuality or substance abuse to meet requirements for licensure.

Second: by Ms. Gillespy.

Vote: unanimous.

B. Christopher Jackson, Rule 64B4-31.007, F.A.C.

Mr. Jackson was not present and was not represented by counsel. Mr. Jackson is requesting a variance of rule 64B4-31.007, F.A.C., regarding supervision by a psychiatrist. He has submitted alternative verification of experience, which includes documentation of his experience under the supervision of Dr. Long H. Nguyen.

Motion: by Dr. Day to deny the Petition based on not meeting the intent of the application of Rule 64B4-31.007, F.A.C., and violating the principles of fairness as the application of the Rule does not affect him substantially different from any other person in similar circumstance.

Second: by Dr. Cecil-Van Den Heuvel.

Vote: unanimous.

Additionally, Mr. Jackson is requesting the Board accept his alternative verification of experience toward meeting the experience requirement for licensure.

Following discussion, the Board took the following action:

Motion: by Dr. Day to deny request for alternative verification of experience toward meeting the experience requirement for licensure.

Second: by Dr. Cecil-Van Den Heuvel.

Vote: unanimous.

Motion: by Dr. Day to deny the application for licensure on the grounds that Mr. Jackson does not meet the supervision requirement for licensure.

Second: by Dr. Cecil-Van Den Heuvel.

Vote: unanimous.

V. APPEARANCES

A. Robyn Kelly, CSW License Applicant by Endorsement

Ms. Kelly was present and was not represented by counsel. Her appearance was requested before the Board to answer questions regarding her application.

Following discussion, the following action was taken by the Board:

Motion: by Ms. Douglas to approve her application for licensure contingent on completion of required laws and rules course.

Second: by Dr. Cecil-Van Den Heuvel.

Vote: unanimous.

B. Norman Levitan, Registered MFT Intern Applicant

Mr. Levitan was not present. His appearance was requested due to affirmative responses to history questions on the application. An email was received on October 24, 2017 from Mr. Levitan requesting to withdraw his application.

Following review, the Board took the following action:

Motion: by Ms. Douglas to approve request to withdraw application.

Second: by Dr. Cecil-Van Den Heuvel.

Vote: unanimous.

C. Wayne Kossman, Registered MHC Intern Applicant

An order was issued requiring Mr. Kossman's appearance at one of the next two board meetings. An email was received from Mr. Kossman advising that he would be unable to attend this meeting and to schedule his appearance for the first meeting in 2018. Therefore, his appearance was tabled to the next meeting.

Following review, the Board took the following action:

Motion: by Ms. Douglas to grant continuance to appear at next meeting of the Board.
Second: by Ms. Gillespy.
Vote: unanimous.

D. John R. Allison, Registered MHC Intern

Mr. Allison was present and was not represented by counsel. Mr. Allison has petitioned the Board to seek removal of the supervision requirement of his probation. Mr. Allison provided a letter of recommendation to the Board dated July 21, 2017 from Dr. Robert Gingras, PhD.

Following review, the following action was taken by the Board:

Motion: by Ms. Buller to deny request to remove the supervision requirement from Mr. Allison's probation.
Second: by Ms. Douglas.
Vote: unanimous.

E. John A. Moser, LMHC

Dr. Moser was present with his proposed probation supervisor, Patricia Ann Rutledge-Capers, LMHC. Ms. Gillespy temporarily approved Ms. Rutledge-Capers and Dr. Moser is seeking formal approval by the Board.

Following review, the Board took the following action:

Motion: by Dr. Day to approve the probation supervisor.
Second: by Ms. Gillespy.
Vote: unanimous.

F. Katharine A. Couvillon, Registered MHC Intern Applicant

Ms. Couvillon was present and was not represented by counsel. Her appearance was requested due to an affirmative response to a history question on the application.

Following review, the Board took the following action:

Motion: by Ms. Douglas to approve the application contingent on PRN determination that Ms. Couvillon is safe to practice. The Board has requested to review PRN report on next agenda after Ms. Couvillon has completed recommended treatment.
Second: by Ms. Buller.
Vote: unanimous.

G. Jason D. Wynn, Registered MHC Intern Applicant

Mr. Wynn was not present and was not represented by counsel. His appearance was requested due to an affirmative response to a history question on the application. Mr. Wynn submitted a personal statement to be read to the members as he was unable to appear in person. PRN did not have an evaluation to present to the Board.

Following review, the Board took the following action:

Motion: by Ms. Buller to require an appearance in front of the Board at one of the next two scheduled meetings.
Second: by Ms. Douglas.
Vote: unanimous.

VI. PRESENTATION BY NBCC

Patricia Cates, Jolie Long, and Tammi Lee, representatives from the National Board of Certified Counselor's Center for Credentialing and Education (CCE), provided a presentation to the Board on the two types of mental health counseling examinations offered by the CCE. This presentation included the purpose behind both the National Counselor Examination (NCE) and the National Clinical Mental Health Counseling Examination (NCMHCE) and national statistics on participation and success rates of candidates.

After the presentation, the Board discussed the examinations offered by the CCE. A member of the public, Rachel Bailis, elected to address the Board in order to share her experience with her attempts at successfully passing the NCMHCE currently required for licensure in Florida as a mental health counselor. Dr. Cecil-Van Den Heuvel presented her concerns with the NCMHCE and a motion to open subject for rule discussion.

Following discussion, the Board took the following action:

Motion: by Dr. Cecil-Van Den Heuvel to open rule discussion related to required examination for licensure.

Second: by Ms. Gillespy.

Vote: 3/3.

Motion for rule discussion failed.

VII. REVIEW OF APPLICATIONS

A. Nonprofits First, Continuing Education Provider Applicant

A representative of Nonprofits First was not present. Following review, the Board took the following action:

Motion: by Ms. Buller to deny application based on not meeting rule criteria.

Second: by Ms. Gillespy.

Vote: unanimous.

VIII. MISCELLANEOUS

A. Tenisa Montgomery, Review of Alternative Verification of Experience

Ms. Montgomery was present and was not represented by counsel. She is requesting reconsideration of the Board regarding the acceptance of her alternative verification of experience toward meeting the experience requirement for licensure. Ms. Montgomery provided a Verification of Clinical Experience form which documents an additional 8 hours of supervision.

Following discussion, the Board took the following action:

Motion: by Dr. Day to accept the alternative verification of experience up to 71 hours of supervision contingent on submission of a corrected Verification of Clinical Experience form by Dr. Hurley.

Second: by Dr. Cecil-Van Den Heuvel.

Vote: unanimous.

B. Shawna Stotts, Review of Alternative Verification of Experience

Ms. Stotts was present and was not represented by counsel. She is requesting the Board to accept her alternative verification of experience toward meeting the experience requirement for licensure.

Following discussion, the Board took the following action:

Motion: by Ms. Buller to accept the alternative verification of experience and approve licensure application.
Second: by Dr. Cecil-Van Den Heuvel.
Vote: unanimous.

C. Carol A. French, Review of Alternative Verification of Experience

Ms. French was not present and was not represented by counsel. She is requesting the Board accept her alternative verification of experience toward meeting the experience requirement for licensure.

Following discussion, the Board took the following action:

Motion: by Ms. Buller to require an appearance in front of the Board at one of the next two meetings in order to obtain more information.
Second: by Dr. Day.
Vote: unanimous.

D. Palm Beach Atlantic University, Response to Order to Show Cause

There was not a representative of Palm Beach Atlantic University present. A course offered by Palm Beach Atlantic University previously came before the Board at the duly-noticed public meeting on May 11, 2017. The program materials submitted for review seem to indicate that the program is offering instruction in conversion therapy. The Board determined that the course does not further or maintain the clinical skills or knowledge of licensees. The Board filed an order on October 10, 2017 for Palm Beach Atlantic University to show cause why its continuing education approved provider status should not be rescinded. The Board received the response dated October 19, 2017 from Steven Vensel, Director of the Counselor Education Program at Palm Beach Atlantic University.

Following discussion, the Board took the following action:

Motion: by Dr. Day to require courses submitted by Palm Beach Atlantic University to be reviewed by a special Committee of One prior to approval.
Second: by Ms. Buller.
Vote: unanimous.

IX. DISCUSSION

A. CE Provider Applications for Non-Clinical Hours

Ms. Buller addressed the Board as the representative of the Committee of One to discuss continuing education provider applications submitted for non-clinical hours. After discussion, there was no action taken by the Board.

X. OTHER BUSINESS

A. Ratification of Approved Continuing Education Providers

Motion: by Ms. Buller for ratification of approved continuing education providers.
Second: by Dr. Cecil-Van Den Heuvel.
Vote: unanimous.

B. Ratification of Committee of One Actions

Motion: by Ms. Gillespy for ratification of Committee of One Actions.
Second: by Dr. Cecil-Van Den Heuvel.

Vote: unanimous.

C. Ratification of License Numbers Issued

Motion: by Ms. Buller for ratification of license numbers issued.

Second: by Dr. Cecil-Van Den Heuvel.

Vote: unanimous.

D. Exemption Application

Motion: by Ms. Gillespy for ratification of exemption application.

Second: by Dr. Cecil-Van Den Heuvel.

Vote: unanimous.

XI. REPORTS

A. Deborah Loucks, Assistant Attorney General

1. Rules Reports

Ms. Loucks provided the rules report for October 2017 to the Board for review. Three rules were pending, two of which took effect in August. The only currently outstanding rule was Rule 64B4-5.001, F.A.C. Ms. Loucks requested that the Board make an action as to whether the rule amendment would constitute a minor violation.

Motion: by Ms. Buller that the proposed rule amendment would not constitute a minor violation.

Second: by Ms. Gillespy.

Vote: unanimous.

A member of the public addressed the Board at this time. Mr. Jim Akin, Executive Director of the National Association of Social Workers, Inc. Florida Chapter, asked the Board for clarification regarding the clinical supervision requirements for interns in a private practice setting to the Board for determination. The Board clarified that as long as there is a licensed mental health professional on the premises when clinical services are provided in a private practice setting, the registered intern is meeting the standards of the governing laws and rules of internship.

B. Jennifer Wenhold, Executive Director

1. 2018 Legislation

SB 280, Telehealth

SB 280 is a bill filed on telehealth creating Section 456.4501, F.S.; defining terms, establishing the standard of care for telehealth providers, authorizing telehealth providers to use telehealth to perform patient evaluations as well as the incorporation of additional provisions in Chapter 456, which will apply to all the boards.

SB 68, Conversion Therapy

Ms. Wenhold discussed SB 68 and SB 696. Both are legislative bills filed in order to ban the practice of conversion and reparative therapy in the State of Florida.

Ms. Wenhold also discussed her efforts to work with Dr. Barlow to present and find sponsorship for bills that assist with review of coursework and endorsement applicants for licensure.

2. Fiscal Reports

Ms. Wenhold provided budget information for period ending June 30, 2017, a two year cash analysis with correspondence from Mendy Simmons, Senior Health Budget Analyst, and provided financial reports included in the Medical Quality Assurance annual report for FY16-17, which include FY16-17 report of revenues, expenditures and cash balance by profession; projected six year cash balance; and Expenditure by Function report with correspondence from Mendy Simmons, Senior Health Budget Analyst, for the Board's review.

C. Board Members

XII. FOR YOUR INFORMATION

A. Telehealth Panel Eyes Insurance, Licensing

B. Email from Mary Macomber

Ms. Bolhouse discussed Ms. Macomber' s resignation from the Board, expressed gratitude for her efforts while on the Board, and wished her the best of luck in her future endeavors.

Ms. Buller requested information related to member appointments. Ms. Wenhold provided an update on the two reappointments to the Board in October 2017 and expected progress for new appointments from the Board.

ADJOURNMENT

After no further discussion, the meeting adjourned at 1:23 p.m. EST.