

**CONVICTION RECORD GUIDELINES FOR APPLICANTS FOR LICENSURE**

<b>CATEGORY 1 Misdemeanors/ Municipal Ordinances</b>	i.e.: Petit Theft, Disorderly Conduct, Driving While License Suspended or Revoked (DWLSR), Bad Checks, Municipal Ordinances		
<b>Occurrence</b>	<b>Time Period</b>	<b>Clear?</b>	<b>Application to Board Chair</b>
One or more times	No time factor	Yes	No
<b>CATEGORY 2 Misdemeanors:</b>	i.e.: Drug Possession, DUI, Domestic Violence, Battery, Assault		
<b>Occurrence</b>	<b>Time Period</b>	<b>Clear?</b>	<b>Application to Board Chair</b>
One time only	No time factor	Yes	No
More than one time	Less than 3 years	No	Yes
	Over 3 years	Yes	No
<b>CATEGORY 3 Felonies</b>	Other Felony Offenses Not Listed in Category 4, 5 and 6 i.e.: Grand Theft/Larceny; Crimes with No Actual Harm, DWLS Habitual, Perjury, Fraud (Not Medicaid/Medicare)		
<b>Occurrence</b>	<b>Time Period</b>	<b>Clear?</b>	<b>Application to Board Chair</b>
One or more times	Less than 3 years	No	Yes
	Over 3 years	Yes	No
<b>CATEGORY 4 Felonies</b>	Sex Crimes, Child/Elder/Spouse Abuse, Hate Crimes, Crimes against a pregnant individual (if the person should have known)		
<b>Occurrence</b>	<b>Time Period</b>	<b>Clear?</b>	<b>Application to Board Chair</b>
One or more times	No time factor	No	Yes

<b>CATEGORY 5 Felonies</b>		<b>Violent Crimes with actual harm</b>	
<b>Occurrence</b>	<b>Time Period</b>	<b>Clear?</b>	<b>Application to Board Chair</b>
One or more times	No Time Frame	No	Yes
<b>CATEGORY 6</b>	<b>456.0635 Offenses</b> <b>Chapter 409, Chapter 817, or Chapter 893, Federal Statutes</b> <b>21 U.S.C. ss. 801-970 or 42 U.S.C. ss. 1395-1396 or Similar</b> <b>Offenses in Other States</b>		
<b>Level</b>	<b>Time Period</b>	<b>Clear</b>	<b>File to Board Chair</b>
1 <sup>st</sup> and 2 <sup>nd</sup> Degree Felony	<b>Over 15 years</b> since completed or been lawfully released from confinement, supervision	Yes	No
	<b>Under 15 years</b> since completed or been lawfully released from confinement, supervision	No	Yes
3 <sup>rd</sup> Degree Felony	<b>Over 10 years</b> since completed or been lawfully released from confinement, supervision	Yes	No
	<b>Under 10 years</b> since completed or been lawfully released from confinement, supervision	No	Yes
3 <sup>rd</sup> degree Felony under Section 893.13(6)(a)	<b>Over 5 years</b> since completed or been lawfully released from confinement, supervision	Yes	No
	<b>Under 5 years</b> since completed or been lawfully released from confinement, supervision	No	Yes

1. For applicants in a pre-trial intervention program (PTI),
  - a. If the offense is not disqualifying, clear it.
2. Applications meeting the following criteria may also be prepared for board review:
  - a. Any applicant whose application is questionable or when a letter of explanation is inconsistent with other facts known by the board staff.
  - b. When criminal court ordered probation is still in effect.
    - i. If the offense is not disqualifying, clear it.