

**BOARD OF CLINICAL SOCIAL WORK, MARRIAGE & FAMILY THERAPY, AND
MENTAL HEALTH COUNSELING**

PROBABLE CAUSE PANEL MEETING MINUTES

**TELECONFERENCE CALL
MEET ME NUMBER: 1 (888) 585-9008
PARTICIPATION CODE: 744469610**

**MARCH 11, 2020
9:00 A.M. EST**

Participants in this public meeting should be aware that these proceedings are being recorded and that an audio file of the meeting will be posted to the board's website.

I. CALL TO ORDER

The meeting was called to order on Wednesday, March 11, 2020 at 9:07 a.m. by Lisa Bolhouse, Chairperson.

a. ROLL CALL

Roll call was conducted by Rebecca Lawrence, Regulatory Supervisor. Those present for all or part of the meeting included the following:

Board Staff Present

Rebecca Lawrence- Regulatory Supervisor

Court Reporter:

For The Record
Phone: (850) 222-5491
Fax: (850) 224-5316

Members Present:

Lisa Bolhouse- Chairperson
Sharon Otis – Panel Member

Prosecution Services:

Mary Wessling, Esq. – Assistant General Counsel
Ryan Sandy, Esq. – Assistant General Counsel

Board Counsel:

Timothy Frizzell, Esq. – Assistant Attorney General & Board Counsel

II. OPENING REMARKS BY THE CHAIRPERSON

Ms. Bolhouse had no opening remarks.



III. OPENING REMARKS BY BOARD COUNSEL

Mr. Frizzell introduced himself and asked that all questions concerning procedures, authority, Florida Statutes, and Practice Act Rules be directed to him and questions concerning the facts of the case, the matter in which it was investigated and the reasons for the Department's recommendation be directed to the Department's attorney. Mr. Frizzell asked the panel the following questions:

Did you receive all materials for today's meeting in advance of the meeting?

Ms. Bolhouse: Yes.
Dr. Otis: Yes.

Did you have enough time to thoroughly review the materials and familiarize yourself with the information presented within?

Ms. Bolhouse: Yes.
Dr. Otis: Yes.

Were there any problems with the materials received such as missing pages, illegible copies or any other issues should be taken up at this time?

Ms. Bolhouse: No.
Dr. Otis: No.

Are you aware of any reason that would disqualify you from making a decision on the case?

Ms. Bolhouse: No.
Dr. Otis: No.

Mr. Frizzell reminded the panel that they were not there to determine the guilt or innocence of the person who is the subject of each case, but to decide if the facts of the record disclosed constitute probable cause for the Department to proceed formal charges probable cause exists.

He asked the Department's attorney to list all materials provided for the meeting today.

IV. OPENING REMARKS BY THE AGENCY'S ATTORNEY

Ms. Wessling introduced herself and stated that all members have been provided with a



memo from the Department attorney addressing the requested action, a draft closing order regarding the Administrative Complaint, a copy of the original Administrative Complaint, and any other materials from the file deemed appropriate by the attorneys that supports the requested action. Additionally, Ms. Wessling stated any materials received submitted by the licensee or counsel in reply to the proposed department action were enclosed.

PUBLIC DISMISSAL

a. PD-01 Joseph Kyle, R.M.H.C.I. Case Number 2018-21105

Mary Iglehart present the case to the panel. Previously presented as a Voluntary Relinquishment, at the November 14, 2019, general board meeting the Board rejected the Subject's voluntary relinquishment, as subject indicated he was no longer practicing mental health counseling.

The Department recommends closing the case.

After discussion, the panel mad the following action:

Motion: by Dr. Otis to accept dismissal of voluntarily relinquishment and close case.

Vote: unanimous.

VI. ADJOURNMENT

The meeting adjourned at 9:14 a.m.

